



## **Board of Trustees Meeting**

Kirkwood Community College

Jul 13, 2023 at 4:30 PM CDT to Jul 13, 2023 at 6:00 PM CDT

Kirkwood Community College • 6301 Kirkwood Blvd SW • Cedar Rapids, IA 52404 • BA  
Jensen Board Room / <https://kirkwood.zoom.us/j/3193985500>

**Meeting Details:** <https://kirkwood.zoom.us/j/94205660224>, 1 301 715 8592 or 1 309 205 3325

**Meeting ID:** 319 398 5500

### **Agenda**

#### **I. Call to order and roll call**

Presenter: James [Jim] Mollenhauer

#### **II. Public Comment**

Presenter: James [Jim] Mollenhauer

#### **III. Approval of minutes of the Board meeting on June 8, 2023**

Presenter: James [Jim] Mollenhauer

#### **IV. Approve or amend agenda**

Presenter: James [Jim] Mollenhauer

#### **V. Kirkwood Report**

Presenter: Justin Hoehn

#### **VI. Informational Items**

##### **A. Accreditation**

Presenter: Megan Thole

##### **B. Summer Enrollment Update**

Presenter: Jon Buse

#### **VII. Financial Report**

Presenter: Casey Drew

#### **VIII. Consent Items**

##### **A. Personnel**

Presenter: Wes Fowler

##### **B. Bills**

Presenter: Casey Drew

##### **C. Certificates, Invoices, Change Orders**

Presenter: Monica Davis

##### **D. Approval of the Kirkwood Community College FY2024-2027 Strategic Plan**

Presenter: Megan Thole

#### **IX. New Business**

## **A. Administration**

### **1. Resolution - Regular School Board Election on November 7, 2023**

Presenter: Dr. Lori Sundberg

Consideration of a Resolution Calling for Regular School Board Election on November 7, 2023 for the Election of Directors for Districts II, III, IV, V, and VIII.

### **2. Resolution - Approval of purchase agreement between SWIF-IOWA LLC and Kirkwood Community College**

Presenter: Casey Drew

Consideration of a resolution approving the Purchase Agreement between SWIF-IOWA, LLC and Kirkwood Community College for the telecommunications tower and associated assets located at 1816 Muscatine Road, Iowa City, Iowa with a purchase price of \$300,000.00.

### **3. Resolution - Approval of termination of the Grant Wood Area Education Agency [GWAEA] lease agreement at Kirkwood Regional Center at the University of Iowa**

Presenter: Casey Drew

Consideration of a resolution approving the termination of the lease between GWAEA and Kirkwood Regional Center at the University of Iowa signed on December 11, 2014. Lease termination is effective June 30, 2023. Kirkwood agrees to pay GWAEA the cash sum of \$1,680,420.00.

### **4. Resolution - Approval of the First Reading of Board Policy 705: Business Continuity Management**

Presenters: Greg Hall, Troy McQuillen

Consideration of a resolution approving the first reading of the Board Policy 705: Business Continuity Management.

## **B. Board**

### **X. Delegations, Petitions, and Communications**

### **XI. Reports of Board Members**

### **XII. Closed Session**

- Iowa Code Section 21.5.i – To evaluate the professional competency of an individual whose performance is being considered and that individual requests a closed session.

### **XIII. Adjourn**

A dinner for the Board of Trustees will be held immediately following the meeting at The Hotel Kirkwood; Class Act – Walnut Room.

**Next Meeting:** Thursday, August 10, 2023, 4:30 p.m., Tippie Business Event Room, The Kirkwood Center followed by the All Board Summer Social at The Hotel at Kirkwood Center, Atrium at 5:30 p.m.

**Our Mission: Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.**

**Board of Trustees' Agenda  
July 13th, 2023  
PERSONNEL**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Replaces/New</b>
Jacinta Kimani**	Payroll Coordinator	Human Resources	06/19/2023	Cindy Brunssen
Nickolas Bouzek	Maintenance Planner	Facilities & Public Safety	06/26/2023	Josh Arends
Mariann Ryan*	HR Assistant	Human Resources	06/28/2023	Jacinta Kimani
Ramona Kline*	Department Assistant	Global Learning	07/10/2023	Maria Moore
Matthew Grennan	Instructor	Industrial Technology	07/31/2023	Judith Wightman
Hailey Hebl**	Associate Director	Learning Services	07/10/2023	NEW
Justin Kavanagh	Test Center Supervisor	Academic Innovation, Strategy & Design	07/10/2023	NEW
Nicole Saldivar-Forbes	Custodian	Facilities	06/19/2023	Paige Browning
Maggie Brooks	Admissions Advisor	Admissions	07/10/2023	Tyler Poldervaart
Bryant Manning	Associate Dean	Arts & Humanities	07/24/2023	Ben Jensen
Alex Stuessel	Instructor	Industrial Technology	07/31/2023	Andrew Caffrey
Amanda Decker	Instructor	Math/Science	07/31/2023	Marianne Taylor
Chance McWorthy	Registrar	Registrar	08/21/2023	Dena Rauch
Chase Becicka*	Financial Aid Advisor	Student Services	07/24/2023	Adam Kerkove
Jacob Zirkelbach	Financial Aid Advisor	Student Services	07/10/2023	Lisa Gibbs
Craig Meirick	Executive Director	Technology Services	07/24/2023	Darren Zabloudil

**Replacements/New Positions**

Transfer\*

Internal Promotion\*\*

**Change in Status**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Change</b>
Joshua Baker	Instructor	Social Science	07/31/2023	Temporary to Regular Status
Mitch Roose	Instructor	Social Science	07/31/2023	Temporary to Regular Status
Michael Aguilar	Program Developer	Health Occupations	06/08/2023	Temporary to Regular Status
Mark Lansing	Instructor	Industrial Technology	07/01/2023	Temporary to Regular Status

**Separation of Employment**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Sinclair Mitchell	KPACE Pathway Navigator	Skills to Employment	06/23/2023
Hailey Olinger	Course Materials Specialist	Bookstore	07/06/2023
Scott Wittstruck	Instructor	Anamosa State Penn.	06/16/2023
Tim Hadsall	Professor	Industrial Technology	08/11/2023
Sawyer Kabance	Custodian	Facilities	06/23/2023

**Retirements Under Retirement Incentive Program**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Tia Doyle	Professor	Arts & Humanities	12/31/2023
Loughton Smith	Associate Professor	Hospitality Arts	12/31/2023
Lynne Zeman	Professor	Math/Science	12/31/2023