Board of Trustees Meeting

Kirkwood Community College
Thursday, August 14, 2025, at 4:30 PM CDT to 6:00 PM CDT
Kirkwood Community College • The Hotel at Kirkwood, Tippie Business Event Room • 7725 Kirkwood Blvd SW • Cedar Rapids, IA 52404

Meeting Details: https://kirkwood.zoom.us/j/95774639762, +1 305 224 1968 US
Passcode: 957 7463 9762

Agenda

I. Call to order and roll call
Presenter: Tracy Pearson

II. Public Comment
Presenter: Tracy Pearson

III. Student Perspectives
Presenters: Cassie Mitvalsky
Guests: Jacob Carman, ALPHLA, Thomas Adams, ALPHLA

- ALPLA and Apprenticeship

IV. Approve or amend agenda
Presenter: Tracy Pearson

V. Kirkwood Report
Presenter: Justin Hoehn

VI. Informational Items

VII. Financial Report
Presenter: Casey Dunning

VIII. Consent Items

A. President's comments regarding the Consent Agenda
Presenter: Kristie Fisher

B. Personnel
Presenter: Wes Fowler

C. Bills
Presenter: Casey Dunning

D. Certificates, Invoices, Change Orders
Presenter: Troy McQuillen

E. Approval of minutes of the Board meeting on July 17, 2025
Presenter: Tracy Pearson

F. Review of Current Board Policies
Presenter: Kristie Fisher

- Board Policy 309: Non-Projectile Weapons
- Board Policy 400: Employee Ethics and Conduct
- Board Policy 401: Non-Discrimination in Employment
- Board Policy 402: Employee Benefits and Compensation
- Board Policy 403: Workplace Safety Policy
- Board Policy 404: Employment Relationship
- Board Policy 722: Depository of Funds
- Board Policy 730: Purchasing Policy
- Board Policy 734: Approval and Payment for Goods and Services
- Board Policy 744: Investment Policy

The administration conducted a review of the current Board policy. As no changes were proposed, the first reading of the policy has been waived. The policies remain unchanged and continue to reflect the Board's commitment to effective governance and institutional integrity.

We've provided a link to the Board Policies section on Kirkwood.edu. Please scroll to the relevant policy series to access the policies and accompanying procedures, which offer additional detail and guidance.
https://www.kirkwood.edu/about-us/trustees/board-policies-and-procedures

IX. New Business

A. Administration

1. Resolution – Grant Application for the Washington County Regional Center Bilingual Summer Camp

Presenter: Jody Pellerin

Consideration of a resolution approving the grant application for the purpose of receiving benefits from the Washington County Riverboat Foundation for the Washington County Regional Center Bilingual Summer Camp.

B. Board

X. Delegations, Petitions, and Communications

XI. Reports of Board Members

XII. Adjourn

A dinner and joint meeting for the Board of Trustees, Foundation Board of Directors, Facilities Foundation Board, Cabinet Campaign and the Grant Wood AEA Board of Directors will be held immediately following the meeting (5:30 p.m.) at The Hotel at Kirkwood Center Atrium.

Next Meeting: Thursday, September 18, 2025, 4:30 p.m., Tippie Business Event Room, The Kirkwood Center.

Our Mission: Kirkwood Community College provides access to quality education and training, offering personalized support for all students while innovating to respond to the evolving needs of the community.

Replacements/New Positions

Name	Title	Department	Effective Date	Replaces/New
Tedra Edwards	Instructor	Continuing Ed	07/21/2025	NEW
Amber OConnor	Marketing Strategist	Marketing	07/21/2025	Meredith Hines-Dochterman
Michael Dusil*	Maintenance Tech II	Facilities	07/21/2025	NEW
Sarah Matheny*	Director	Linn County Regional Center	08/04/2025	Mindy Thornton
Peter Lauritson	Assistant Coach	Athletics	07/21/2025	NEW
Cheick Abou Traore**	Custodian	Facilities	07/15/2025	Hunter Price
Mariah Bell	Faculty & Clinical Coordinator	Health	08/04/2025	Kizer Friedly
Clarah Buhman	Lab Technician	Ag Science	09/02/2025	Richard Dunbar
Tressa Burnett**	Center Coordinator	College Credit in High School	08/04/2025	Jessi Siepman
Daniel Jirak	Instructor- Temp	Industrial Technology	08/11/2025	Bradyn Hall
Barry Kaminski	Instructor	Business & IT	08/04/2025	Paul Ruffalo
Everett DeVaux	Web Developer I	IT Services	08/19/2025	John Piegors
Macee Tracy	Instructional Designer	AISD	08/18/2025	Laura Yost
Chelsey Marshall	Operations Coordinator	Facilities	09/15/2025	NEW

*Internal Promotion
**Internal Transfer

Separation of Employment

Name	Title	Department	Effective Date
Katherine Anderson	College/Career Counselor II	Admissions	08/01/2025
Evan Andersen	Public Safety Officer	Facilities	07/18/2025
Chris King	Director	Human Resources	08/07/2025
Kirk Kronaizl	Instructor, ASP	Secondary Programs	08/08/2025
Matt Kempf	Assistant Professor	Business & IT	08/11/2025
Menton Cooper	Custodian	Facilities	07/31/2025