



Kirkwood Board of Trustees Meeting

Thursday, December 5, 2024, at 4:30 PM CST to 6:00 PM CST

Kirkwood Community College • The Hotel at Kirkwood, Tippie Business Event Room •
7725 Kirkwood Blvd SW • Cedar Rapids, IA 52404 •

<https://kirkwood.zoom.us/j/3193985500?omn=91844691789>

Meeting Details: <https://kirkwood.zoom.us/j/3193985500?omn=91844691789>, 1 309 205 3325

Meeting ID: 319 398 5500

Agenda

I. Call to order and roll call

Presenter: Tracy Pearson

II. Public Comment

III. Approval of minutes of the Board Meeting held on November 14, 2024

Presenter: Tracy Pearson

IV. Approve or amend agenda

Presenter: Tracy Pearson

V. Adjournment of Regular Board to Conduct the Organizational Meeting

Presenter: Tracy Pearson

VI. Organizational Meeting

- A. Call to order of New Board by Board Secretary [Peg Sprengeler]
- B. Election of Board Chair [Peg Sprengeler]
- C. Secretary turns Meeting Over to Newly Elected Chair
- D. Election of Board Vice Chair [Tracy Pearson]
- E. Appointment of Treasurer [Tracy Pearson]
- F. Appointment of Secretary [Tracy Pearson]
- G. Administer Oath of Office to Chair, Vice Chair, Secretary and Treasurer [Joel Thys]
- H. Return to Regular Session

VII. Kirkwood report

Presenter: Justin Hoehn

VIII. Informational Topic

Presenter: Melissa Payne

- Student Support

IX. Financial - Audit Review with Denman & Company LLP Auditors

Presenters: Mandi Holcomb, Denman, Casey Dunning

X. Consent items

A. Personnel

Presenter: Wes Fowler

B. Bills

Presenter: Casey Dunning

C. Certificates, Invoices, Change Orders

Presenter: Troy McQuillen

D. Audit Committee Minutes from November 14, 2024

Presenter: Tracy Pearson

E. Appointment - Board Members to Audit Committee:

Presenter: Tracy Pearson

Consideration of the Appointment of Board Members to the Audit Committee:

- Tracy Pearson, Audit Committee Chair
- Alan Jensen
- Steve Caves

F. Appointment - Board Member to Community Colleges For Iowa Representative and an Alternate:

Presenter: Tracy Pearson

Consideration of the Appointment of Board Member to Community Colleges For Iowa Representative and an Alternate:

- Alan Jensen, Representative
- Doug Bannon, Alternate

G. Appointment - Trustee Keith Stamp as the Kirkwood Board Member Liaison to Heritage Area Agency on Aging Board of Directors

Presenter: Tracy Pearson

Consideration of the Appointment of Trustee Keith Stamp as the Kirkwood Board Member Liaison to Heritage Area Agency on Aging Board of Directors

H. Appointment - Trustee Leslie Wright as the Kirkwood Board Member Liaison to the Facilities Foundation

Presenter: Tracy Pearson

Consideration of the Appointment of Trustee Leslie Wright as the Kirkwood Board Member Liaison to the Facilities Foundation.

I. Approval - Final Reading of Revised Board Policy 212: Conduct of Meetings

Presenter: Kristie Fisher

XI. New Business

A. Administration

1. Resolution – Kirkwood Community College, Kirkwood Hall Renovation

Presenter: Troy McQuillen

Consideration of a resolution approving the publication of Advertisement for Bids on the Kirkwood Community College, Kirkwood Hall renovation and setting the date of January

9, 2025, for a public hearing, and adopting the recommended proposed project bid at the February 13, 2025, Kirkwood Board of Trustee Meeting.

2. Resolution - Assignment of Industrial New Jobs Training Agreements

Presenter: Tyler McCarville

Consideration of a resolution approving the Assignment of Industrial New Jobs Training Agreements with the following:

1. (Ascension, Inc. Projects) to World Class Displays, LLC.

B. Board

1. Resolution - Board Policy 770: Facilities Master Plan

Presenter: Kristie Fisher

Consideration of a resolution approving the first reading of the Board Policy 770: Facilities Master Plan.

XII. Delegations, Petitions and Communications

XIII. Reports of Board Members

XIV. Adjourn

A dinner for the Board of Trustees will be held immediately following the meeting at The Hotel at Kirkwood Center, 7725 Kirkwood Blvd. SW, Cedar Rapids (Atrium)

Next Meeting: Thursday, January 9, 2025, 4:30 p.m., B.A. Jensen Board Room

**Board of Trustees' Agenda
December 05, 2024**

Replacements/New Positions

| Name | Title | Department | Effective Date | Replaces/New |
|----------------------|-------------------------------|------------------------------|-----------------------|---------------------|
| Craig Stadtmueller** | Director | Jones County Regional Center | 12/09/2024 | Lisa Folken |
| Chad Sunner | Grounds Operations Supervisor | Facilities | 12/09/2024 | Brett Eilers |

*Internal Transfer

** Internal Promotion

Separation of Employment

| Name | Title | Department | Effective Date |
|-------------------|--------------------------|-------------------|-----------------------|
| Shelton Strickler | Environmental Specialist | Facilities | 11/22/2024 |
| Corinne Newport | Grounds Worker | Facilities | 11/29/2024 |