



## **Board of Trustees Meeting**

Thursday, January 9, 2025, at 4:30 PM CST to 6:00 PM CST

Kirkwood Community College • 6301 Kirkwood Blvd SW • Cedar Rapids, IA 52404 •

B.A. Jensen Board Room • Kirkwood Hall, Suite 309 •

<https://kirkwood.zoom.us/j/3193985500?omn=98411594229>

**Meeting Details:** <https://kirkwood.zoom.us/j/3193985500?omn=98411594229>, 1 309 205 3325

**Meeting ID:** 319 398 5500

## **Agenda**

### **I. Call to order and roll call**

Presenter: Tracy Pearson

### **II. Public Comment**

### **III. Public Hearing**

Presenter: Tracy Pearson

#### **A. Kirkwood Community College, Kirkwood Hall Renovation**

Presenter: Tracy Pearson

### **IV. Student Perspectives**

Presenters: Jasmine Almoayyed, Carla Andorf

### **V. Approve or amend agenda**

Presenter: Tracy Pearson

### **VI. Kirkwood Report**

Presenter: Justin Hoehn

### **VII. Informational Items**

#### **A. Athletics**

Presenters: Melissa Payne, Todd Rima

### **VIII. Financial Report**

Presenter: Casey Dunning

### **IX. Consent Items**

#### **A. President's comments regarding the Consent Agenda**

Presenter: Kristie Fisher

#### **B. Personnel**

Presenter: Wes Fowler

#### **C. Bills**

Presenter: Casey Dunning

#### **D. Certificates, Invoices, Change Orders**

Presenter: Troy McQuillen

**E. Approval of minutes of the Board meeting on December 5, 2024**

Presenter: Tracy Pearson

**F. Appointment - Trustee Leslie Wright as the Kirkwood Board Member Liaison to the Kirkwood Foundation**

Presenter: Tracy Pearson

**G. Approval - Final Reading of Board Policy 770: Facilities Master Plan**

Presenter: Kristie Fisher

**X. New Business**

**A. Administration**

**1. Resolution - Approve and Authorize the Execution of Surgical Tech Joint Activity Agreements**

Presenter: Dr. Jennifer Bradley

Consideration of a resolution to approve and authorize the execution of Surgical Tech Joint Activity Agreements with the following institutions:

- Indian Hills Community College
- North Iowa Area Community College

**2. Resolution - Final Industrial New Jobs Training Agreement**

Presenter: Tyler McCarville

Consideration of a resolution approving the Final Industrial New Jobs Training Agreement with the following:

- Weems Industries, Inc d/b/a Legacy Manufacturing Company, Marion-IA

**3. Resolution - Preliminary Industrial New Jobs Training Agreement**

Presenter: Tyler McCarville

Consideration of a resolution approving the Preliminary New Jobs Training Agreements with the following:

- Parry Labs, Marion-IA
- Scale Tec, Ltd. Project, Anamosa-IA

**4. Resolution - High School Registered Apprenticeship Program**

Presenter: Kristy Black

Consideration of a resolution approving the agreement for reimbursement of tuition costs for the following school districts selected for the Iowa Health Careers Registered Apprenticeship Program:

- Cedar Rapids Community School District
- Center Point Urbana Community School District
- Marion Independent School District

**5. Resolution - 2025 Institutional Roadway Improvements - Art & Theater Annex**

Presenter: Troy McQuillen, Monica Davis

Consideration of a resolution approving the 2025 Institutional Roadway Improvements for the Art & Theater Annex.

## **B. Board**

### **1. Consideration of approval to adjust the 2025 Board Meeting Schedule to reflect the following:**

Presenter: Kristie Fisher

Move the December 4, 2025 Board meeting to Tuesday, December 9, 2025.

### **2. Resolution - First Reading of Board Policy 301: Appointment of the President**

Presenter: Kristie Fisher

Consideration of a resolution approving the review and first reading of Board Policy 301: Appointment of the President.

### **3. Resolution - First Reading of Board Policy 206: Reimbursement for Expenses**

Presenter: Kristie Fisher

Consideration of a resolution approving the review and first reading of Board Policy 206: Reimbursement for Expenses.

### **4. Resolution - First Reading of Board Policy 215: Wall of Honor**

Presenter: Kristie Fisher

Consideration of a resolution approving the review and first reading of Board Policy 215: Wall of Honor.

## **XI. Delegations, Petitions, and Communications**

## **XII. Reports of Board Members**

## **XIII. Closed Session**

Iowa Code Section 21.5.j – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

## **XIV. Adjourn**

A dinner for the Board of Trustees will be held immediately following the meeting in the Walnut Room, The Hotel at Kirkwood.

**Next Meeting:** Thursday, February 13, 2025, 4:30 p.m., B.A. Jensen Board Room

**Our Mission: Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.**

**Board of Trustees' Agenda  
January 09, 2025**

**Replacements/New Positions**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Replaces/New</b>
Sarah Lam	Senior Student Support Specialist	Dean of Students	12/16/2024	AJ Richard
Holli Gericke	Instructor	Industrial Technology	12/16/2024	Dan Fitzgerald
Emma Birkbeck	Department Assistant	Dean of Students	12/09/2024	Jordan Eastburn
Brady Hall	Instructor- Temp	Industrial Technology	12/09/2024	Elizabeth Baertlein
Amber Spicher	Program Coordinator/Food Pantry	Student Equity, Inclusion & Support	01/06/2025	Molly Anderson
Shane Rodriguez	Desktop Configuration Admin II	IT	01/21/2025	Matt Lukemyres
Jesse Guildenbecher	Department Assistant	Secondary Programs	01/06/2025	Colleen Rivera

**Separation of Employment**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Michael Seebeck	Banquet Manager	The Hotel	12/16/2024
Elizabeth Healy	Student & Academic Support Coordinator	College Credit in High School	12/23/2024
James Gronewold	Instructor	Math/Science	01/03/2025

**Retirement (Non-Incentive)**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Sue Novak	Department Assistant	Industrial Technology	01/03/2025
Kim Muhl	Professor	Math/Science	06/30/2025

**Retirements Under Retirement Incentive Program**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Christine Flavin	Associate Professor	Arts/Humanities0	08/31/2025
Cyd Hanson	Instructor/Coordinator	Secondary Programs	06/30/2025
Florencia Lynch	Professor	Arts/Humanities	08/31/2025
Chris McCord	Professor	Arts/Humanities	08/31/2025
Catherine Schaff-Stump	Professor	Communication/English/Media	06/30/2025
Jim Trepka	Professor	Industrial Technologies	08/31/2025
Cheryl Valenta	Program Specialist	Workplace Learning Connection	06/30/2025
Kim Woods	Associate Professor	Nursing Programs	08/31/2025
Sheri Hlavacek	HR Supervisor	Human Resources	08/31/2025