

KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, June 18, 2026, 4:30 P.M.
B.A. Jensen Board Room

MINUTES

Present: Doug Bannon, Steve Caves, Peggy Doerge, Alan Jensen, Tracy Pearson, Keith Stamp, Lorraine Williams, and Leslie Wright.

Absent: Joel Thys

Also Present: Kristie Fisher, President; Casey Dunning, Treasurer; Peg Sprengeler, Secretary; Ted Weiland, KFA Representative.

Chair Pearson called the meeting to order at 4:30 p.m.

Trustees Doerge and Williams moved and seconded approval of the June 18, 2026, agenda. Motion carried: 8-0

No public comments.

Student Perspectives

Stephanie Hasakis, Director of Secondary Programs, introduced Delilah Lopez, a former Adult Basic Education student who recently earned her HiSET diploma. Building on this accomplishment, Delilah plans to pursue a career in nursing and will begin her educational pathway this summer by enrolling in a nurse aide course. Her long-term goal is to enter Kirkwood's nursing program and continue advancing toward a career in healthcare.

INFORMATIONAL ITEMS

Kirkwood Report

Justin Hoehn, Director of Media Relations and Communications, provided the Kirkwood report, which included:

- Jackie Watts, English and Education student, has been named June Student of the Month.
- On June 8, Kirkwood celebrated the accomplishments of its High School Completion graduates during the 2026 High School Completion Graduation Ceremony held at The Hotel at Kirkwood Center.
- Kirkwood partnered with the Heritage Area Agency on Aging to host the inaugural Corridor Conference on Aging on May 20 at the Kirkwood Linn County Regional Center in Hiawatha. The conference brought together professionals, caregivers, and community members to explore issues impacting older adults and aging services throughout the region.
- Several Kirkwood employees participated in the United Way of East Central Iowa's annual Day of Caring, the region's largest single-day volunteer event, demonstrating the college's ongoing commitment to community engagement and service.
- Former Kirkwood Athletic Director and Men's Basketball Coach Doug Wagemester was inducted into the 2026 class of the National Junior College Athletic Association Hall of Fame, recognizing his outstanding contributions to student-athletes and collegiate athletics throughout his distinguished career.

Adult Basic Education Services

Carla Andorf, Executive Director of Skills to Employment, and Stephanie Hasakis, Director of Secondary Programs, provided an overview of Adult Basic Education services, including program funding, staffing and performance outcomes. They also highlighted recent changes to rural high school equivalency instructional delivery and discussed opportunities associated with the upcoming relocation to East Hall, where the program will be co-located with other federally funded WIOA programs to enhance collaboration and service delivery.

Facilities Master Plan

Troy McQuillen, Vice President-Operations, provided a comprehensive overview of the college's Facilities Master Plan, outlining the long-term strategy for managing, improving, and aligning campus facilities with institutional priorities. The plan is intended to guide future capital investments, address facility needs, support academic and workforce programs, and enhance the overall student experience.

Key themes of the presentation included both site and building assessments, identification of deferred maintenance needs, evaluation of space utilization, and opportunities to modernize learning environments. The plan also considered projected enrollment trends, program growth, technology requirements, accessibility improvements, and sustainability goals.

The presentation outlined current, primary, and secondary construction initiatives for implementation. Prioritizing projects based on institutional impact, urgency, cost, and funding sources. Construction initiatives included facility renovations, infrastructure improvements, modernization of instructional spaces, and strategic investments designed to support student success and community engagement.

Trustees were informed that the Facilities Master Plan serves as a roadmap for future decision-making and capital planning. In addition, outlining proposed primary projects presented to voters in a November 2026 Bond referendum.

Financial Report

Treasurer Dunning provided a high-level review of changes to the FY26 projected revenues for operating Fund 1 at the June 2026 Board meeting for the period of July 2025 through April 2026. Through April 2026, credit tuition is projected to exceed budget by \$1.92M. Investment income is projected to exceed budget by \$1.27M due to higher-than-expected interest rates. The College does not plan to request any revenue from the Kirkwood Community College Foundation to cover their operating expenses, which had been budgeted at \$923k of revenue for FY2025. Overall, actual revenue is projected to exceed budget revenue by \$2.73M.

Overall expenses for operating Fund 1 are projected to remain within budget for FY26. Key expense savings include Salaries and Benefits savings of \$2.45M due to savings from unfilled open positions. Operating Expenses are projected to end the year within budget in aggregate. Overspends in categories are adequately covered through savings in other categories. Overall Operating Expenses are projected to provide savings of \$685K compared to budget.

Fund 1 net income is projected to be \$3.69M due to the combination of better than budgeted revenues and savings in payroll and operating expenses. Fund 3 net income is projected to end the year in line with budget.

Cash balances remain strong with the College having 177 days of unrestricted days reserve at the end of May 2026, when compared to a KPI of 90 days. Treasurer Dunning noted an upcoming change to the distribution of State General Aid funds in FY2027 in which payments will move from a monthly distribution to a quarterly distribution which will affect the timing of cash flows compared to historical trends.

CONSENT AGENDA

Trustees Stamp and Wright moved and seconded approval of the Consent Agenda. Motion carried: 8-0.

- A. Personnel (as attached to these minutes)
- B. Synopsis of Bills

1. Kirkwood Community College pages 1 through 74 for a total of \$20,648,491.95
2. The Hotel at Kirkwood Center pages 1 through 6 for a total of \$419,939.04
- C. Board minutes from May 14, 2026
- D. Approval – Finance Committee Minutes from May 14, 2026
- E. Approval – 2026-27 Delivery Services Agreement with Grant Wood AEA
- F. Approval – Vocational Individualized Training and Learning [VITAL] Program Agreement with Grant Wood AEA for 2026-27
- G. Recommend appointment of MIIP Board Representatives for 2026-27 plan year as follows:
 1. Wes Fowler, Vice President, Human Resources
 2. Linda Arens, Payroll and Benefits Manager – Alternate
 3. John Dawson, Ph.D., Professor, KFA Rep
 4. Jacki Brucher Moore, KFA Alternate
- H. Approval - First Amendment to the Industrial New Jobs Training Agreement with Dieomatic Incorporated (d/b/a Williamsburg Manufacturing)

NEW BUSINESS AGENDA

Administration

Trustees Wright and Doerge moved and seconded the approval of 12 named financial institutions as official depositories for funds in the amount not to exceed the maximum exposure listed for each institution for Fiscal Year 2027. Motion carried: 8-0.

Treasurer Dunning provided a high-level review of the proposed FY27 Operating Budget for review and approval:

Fund 1 Budget

FY27 operating revenue budget is \$105.2M, which is an overall increase in revenue of \$3.2M when compared to the FY26 Budget. Credit tuition is increasing \$1.9M with an assumed 2.6% decrease in regular enrollment credit hours year over year. State funding is increasing \$387K. Revenue is increasing in Sales & Services to reflect income tied to shared positions with partner organizations.

FY27 expense budget is \$105.2M, which is an overall increase in expense of \$3.2M when compared to the FY26 Budget. Salaries and benefits are increasing \$2.79M, Operating expenses are increasing \$795K, and non-operating expenses are decreasing \$385K.

Overall Fund 1 budget is balanced with revenues equal to expenditures for FY27.

Fund 3:

FY27 operating revenue budget is \$15.8M, which is an overall increase in revenue of \$389K when compared to the FY26 Budget.

FY27 expense budget is \$15.8M, which is an overall increase in expense of \$389K when compared to the FY26 Budget. Salaries and benefits are increasing \$295K, Operating expenses are decreasing \$33K, and non-operating expenses are increasing \$128K.

Overall Fund 3 budget is balanced with revenues equal to expenditures for FY27.

Trustees Bannon and Wright moved and seconded the approval of the budget for Fiscal Year 2027. Motion carried: 8-0

Trustees Stamp and Doerge moved and seconded the approval of the Preliminary Industrial New Jobs Training Agreements [260E] with the following:

1. Dieomatic Incorporated, dba Magna Structures LMV, Victor, 24 new jobs
2. TelCom Construction, LLC, Marion, 155 new jobs

Motion carried: 8-0.

Trustees Williams and Caves moved and seconded the approval of consenting to the Assignment of Industrial New Jobs Training Agreements (GreatAmerica Financial Services Projects) to Great America Bank National Association.

Motion carried: 8-0.

Trustees Jensen and Wright moved and seconded approval of the Concurrent Enroll-Annual Enroll Form, Vital 4+1 Annual Contract, WLC Annual MOU Agreement, and Educational Service Agreement and Participation Form with K-12s within the following counties:

- Benton County
- Iowa County
- Johnson County
- Jones County
- Linn County
- Washington County
- Out of District-Western Dubuque-Only for the Educational Service Agreement

Motion carried: 8-0.

Trustees Jensen and Wright moved and seconded the approval of the Master 28E Agreement [K-12 Partnership Program] between Kirkwood Community College, Workplace Learning Connection, and the school districts within the following counties:

- Iowa County
- Johnson County
- Jones County
- Linn County

Motion carried: 8-0.

Trustees Williams and Bannon moved and seconded the adoption of the 2026 Facilities Master Plan as the College's document for future facility improvements, maintenance, renovations, and campus development. The Board recognizes that the Plan supports the College's mission and strategic priorities by providing a framework for responsible stewardship of campus facilities and resources. Motion carried: 8-0.

Trustees Doerge and Wright moved and seconded the approval to ratify the two-year Master Agreement as negotiated with the Kirkwood Faculty Association [KFA] including a salary increase for eligible faculty members for each of the following academic years:

1. FY2026 - 27: 3.00% Total Salary Increase
2. FY2027 - 28: 3.00% Total Salary Increase

Motion carried: 8-0

Trustees Williams and Caves moved and seconded approval of the Legal Conflict Waiver Request. Motion carried: 8-0.

Board

Trustees Wright and Caves moved and seconded the employment contract for Dr. Kristie Fisher, which includes a 3% increase in salary for a total of \$382,580. This represents the same increase offered to all full-time employees at 3%. Motion carried: 8-0.

DELEGATIONS, PETITIONS, AND COMMUNICATIONS

President's Report

- Kirkwood participated in an Editorial Board meeting with The Gazette on June 16 to discuss the Facilities Master Plan.

Secretary's Report

- The Summer Trustee Conference is July 7-9, 2026, at Iowa Valley Community College District.
- The 2026 ACCT Leadership Congress will be held in Chicago, Illinois, October 21-24.

Report of Board Members

Trustee Jensen shared that, starting in 2027, the Summer Trustee Conference will be consolidated with the Community Colleges for Iowa Convention, resulting in a single annual event held in the November/December timeframe.

There being no further business coming before the Board, Trustees Stamp and Doerge moved and seconded the meeting be adjourned at 6:22 p.m. Motion carried: 8-0

Respectfully submitted by:

Peg Sprengeler, Board Secretary

Approved by Board on July 16, 2026:

Tracy Pearson, Chair