



## **Board of Trustees Meeting**

Kirkwood Community College

Thursday, September 12, 2024 at 4:30 PM CDT to Thursday, September 12, 2024 at 6:00 PM CDT • Kirkwood Community College • 7725 Kirkwood Blvd SW • Cedar Rapids, IA 52404 • The Hotel at Kirkwood, Tippie Business Event Room / <https://kirkwood.zoom.us/j/3193985500?omn=99497032163>

**Meeting Details:** <https://kirkwood.zoom.us/j/3193985500?omn=99497032163>, 1 309 205 3325

**Meeting ID:** 319 398 5500

## **Agenda**

### **I. Call to order and roll call**

Presenter: James [Jim] Mollenhauer

### **II. Public Comment**

### **III. Approval of minutes of the Board meeting on August 8, 2024**

Presenter: James [Jim] Mollenhauer

### **IV. Approve or amend agenda**

Presenter: James [Jim] Mollenhauer

### **V. Kirkwood Report**

Presenter: Justin Hoehn

### **VI. Informational Items**

#### **A. Academic Advising**

Presenter: Colette Atkins

### **VII. Financial Report**

Presenter: Casey Dunning

### **VIII. Consent Items**

#### **A. Personnel**

Presenter: Wes Fowler

#### **B. Bills**

Presenter: Casey Dunning

#### **C. Certificates, Invoices, Change Orders**

Presenter: Troy McQuillen

#### **D. Kirkwood and Grant Wood AEA Joint Board Meeting Minutes from August 8, 2024**

Presenter: James [Jim] Mollenhauer

#### **E. Audit Committee Minutes from August 8, 2024**

Presenter: Tracy Pearson

### **IX. New Business**

#### **A. Administration**

### **1. Resolution - Strategic Plan and Accreditation Update**

Presenters: Wes Fowler, Megan Thole

Consideration of a resolution to approve the FY25 Strategic Plan.

### **2. Resolution - Workforce Training and Educational Development Fund [WTED] FY2025 Proposed Plan**

Presenter: Tyler McCarville

Consideration of a resolution to approve the Workforce Training and Economic Development Fund FY2025 Proposed Plan.

## **B. Board**

### **X. Delegations, Petitions, and Communications**

### **XI. Reports of Board Members**

### **XII. Adjourn**

A dinner for the Board of Trustees and new faculty will be held immediately following the meeting at The Hotel at Kirkwood Center, Atrium.

**Next Meeting:** Thursday, October 10, 2024, 4:30 p.m., B.A. Jensen Board Room

**Our Mission: Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.**

**Board of Trustees' Agenda  
September 12, 2024**

**Replacements/New Positions**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Replaces/New</b>
Todd Rima**	Director	Athletics	08/12/2024	Doug Wagemester
Saria Gassouma**	Program Manager	Institutional Effectiveness	08/12/2024	Victoria Dabler
Chase Becicka**	Systems Support Analyst	Registrar	09/16/2024	NEW
Kalista Gyorko*	Program Advisor- TRIO	Student Equity, Inclusion & Support	09/03/2024	Elissa Meinecke
Heather George**	Operations Coordinator	K-12 Partnerships	09/03/2024	Amanda Feyerabend
Kayla Bowley**	Assistant Registrar & SCO	Registrar	09/30/2024	Katie Tanner
Evan Andersen	Public Safety Officer	Facilities	09/16/2024	Noah Hughes
Silvia Lemmons	Learning Experience Designer	Human Resources	09/16/2024	Wilson Rojas
Anita Kramer**	Instructor/Dept Coordinator-Temp	Secondary Programs	08/25/2024	Paul Reiman
Colleen Rivera**	Instructor	Secondary Programs	08/25/2024	Michelle Barker
Cody Copeland-Damrow	Custodian	Facilities	09/16/2024	Kyle Horstman

\*Internal Transfer

\*\* Internal Promotion

**Separation of Employment**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Anthony Caenepeel	Asst Coach/Baseball	Athletics	08/06/2024
Bradley Flaucher	Controls Engineer	Facilities	08/16/2024
Emma Traugh	Operations Coordinator	The Hotel	08/09/2024
Ignacio Alvarez	Academic Advisor	Academic Advising	09/03/2024
Paul Reimann	Instructor	ASP	08/29/2024
Aiden Pham*	Custodian	Facilities	08/19/2024
Michelle Barker	Instructor Coordinator	IMCC	09/11/2024
Ozzie Adams	Asst Coach/Softball	Athletics	08/23/2024
Maggie Francis	Admissions Advisor	Admissions	09/05/2024
Bailey Allard	Asst Professor	Math/Science	08/31/2024
Molly Anderson	Pathway Nav/Food Pantry Coordinator	Student Equity, Inclusion & Support	09/15/2024
Amalia Riordan	Academic Advisor	Academic Advising	10/25/2024
John Piegors	Web Developer I	IT	08/23/2024

\*Did not start

**Continuation of Contract**

A recommendation was made to terminate the following individuals effective June 30, 2024 and August 31, 2024, due to uncertainty of funds, funds which have now been secured. Recommend the continuation of the contracts for the following named individuals in Secondary Programs for the 2024/2025 contract year, contingent upon future funding:

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Name</b>	<b>Title</b>	<b>Effective</b>
Amanda Albertsen	Instructor/Coordinator	06/30/2024	Kristin Ho	Instructor/Coordinator	06/30/2024
Michelle Barker	Instructor/Coord, IMCC	06/30/2024	Joe Jordan	Instructor, IMCC	06/30/2024
Nikki Chambers	Instructor/Coord, ASP	06/30/2024	Alexandra Lubbers	Instructor/Coordinator	06/30/2024
Kris Farrar	Instructor, ASP	06/30/2024	Jennifer Mooney	Instructor/Coordinator	06/30/2024
Brad Gardner	Instructor	06/30/2024	Mary Shanney	Instructor, IMCC	06/30/2024
Cyd Hanson	Instructor/Coordinator	06/30/2024	Sean McAtee	Instructor	08/31/2024